



CIRCULAR NO. 30 /2016-OPD(P), Dt. 03-11-2016.

Sub: SPECIAL HIRE – Provision of buses on special hire – Supply of Buses on special hire at 1.50 times of the normal fares – Instructions issued - Reg.

Ref: 1)Circular No.17/2015-OPD(P) Dt.12.12.2015.
2) Addendum to the Circular No.17/2015 Dt.19.03.2016
3)Circular No.51/2011-OPD(P) Dt.02.09.2011

Corporation revised special hire tariff in respect of all types of buses vide Circular 1st cited w.e.f 12.12.2015 and also fixed the special hire tariff for Metro Luxury AC Bus, Amravati AC Bus & Ultra Deluxe Bus and issued Addendum vide letter 2nd cited.

The Regional managers during the review meeting held on 13.10.2016 at RTC-House informed that

- The General Commuters are shifting to other modes to hire the buses for private functions like Marriages, Excursions etc instead of coming to APSRTC buses as the special hire charges being collected by private operators are flexible and comparatively low with RTC hire charges.
- Regional managers also informed that the general commuters willing to hire APSRTC **Buses for short distance or intra day tours** are moving to other modes since APSRTC is collecting special hire charges for 330 Kms Per Bus Per day though the actual operation is low.

In this connection it is to inform that in the light of severe competition from private operators and to realize more revenue on operation of buses on special hire, it is decided to collect 1.5 times the normal fare for the buses supplied on special hire to General Commuters.

Therefore the following instructions are issued keeping in view the prevalent market conditions and to attract more customers towards APSRTC buses for single journey or short distance routes, for dropping or pick up of passengers.

1. The fare to be collected is 1.5 times to the normal fare, between designated bus stations.
2. **The Depots shall supply the buses on special hire @1.5times the normal fares during the day time from 06.00Hrs only and the vehicle shall return to the Depot on or before 22.00Hrs.**
3. **Any requisition received after the stipulated time shall not be considered.**
4. The fare to be collected between pickup point to Bus Station or dropping points beyond bus stations and from dropping point to nearest traffic generating point shall also be 1.5 time the normal fare. Thus the total hire charges to be collected for the total actual operation is 1.5 times the normal fare.
5. The idle Buses are to be utilized separately for Pick Up and Dropping duly avoiding non revenue Kilometers.

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7. The Depot Manager should be advised to give wide publicity in local media (Print /Electronic) and by canvassing in local towns through public announcement system.
8. A grace period of 30 Minutes are permissible over the actual running time for boarding and alighting of the passengers.
9. In case the vehicle is kept idle by the hirer over the stipulated period, the special hire charges are to be collected @ 25Kms Per Hour at applicable special hire rates communicated vide Circular 1st cited.
10. In case the Hirer desires to hire the return trip on some other day from the dropping point the Depot Manager who supplied the hire buses for up journey should consult the Depot Manager of the nearest Depot of the Dropping point of the Hirer and see that the vehicle is arranged for return trip.
11. The Depot Manager should see that the buses supplied on special hire @ 1.5 time the normal fare should also realize revenue in return trip (after dropping /Picking up of hire contract) as service bus and any non revenue kilometers of special hire buses should be viewed very seriously.
12. The provision of supply of BUS ON HIRE @ 1.5 times the normal fare is applicable for intra day operation only.
13. In case the bus supplied on special hire is utilized by the hirer for more than 24 hours or more than the minimum chargeable Kms of 330 Kms/Bus/Day, the special hire charges are to be collected in terms of Circular 1st cited duly following the guidelines communicated there in.
14. The Depot managers are strictly instructed
 - a. To Utilize the spare buses only
 - b. To Utilize the idle hours of schedule buses.

The above instructions are issued with the concurrence of Financial Advisor & Chief Accounts officer.


VICE-CHAIRMAN &
MANAGING DIRECTOR

To
The Director (V & S)
All Executive Directors / FA / CAO
All the Regional Managers,
All Dy.CTMs, Dy. CAOs & Dy.CMEs,
All Depot Managers,
A. P. S. R. T. C.

CC to: All Officers of the Corporation
CC to: Resident Audit Officer – AG/APSRTC